

VeriGuide Moodle Teacher User Manual

(Updated April 24, 2013)

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Chapter 1: VeriGuide Assignment Settings

Login

Before setting any originality reports, please login your Moodle account.

Settings

If your moodle administrator has enabled, you can customize each assignment's VeriGuide settings during assignment creation or change it after the creation.

Adding a new Assignment to 28 May - 3 June

General

Assignment name* Assignment 1

Description* 
Assignment 1

Path: p

Display description on course page

Assignment settings

Allow submissions from 22 April 2013 08:45 Enable

Due date 29 April 2013 08:45 Enable

Always show description Yes

Prevent late submissions No

Require students click submit button No

Notify graders about submissions Yes

Notify graders about late submissions Yes

VeriGuide Default Parameters

These are the settings for originality report sharing.

Enable other TA view

Enable student view similarity percentage

Enable student view detailed report

These are the settings for originality report.

Minimum sentence length 5

Leniency (%) 70

Enable teachers email notification

There are 6 settings:

1. Enable other TA view

By enabling this option, all the TAs in this course can view all report in this assignment.

2. Enable student view similarity percentage

By enabling this option, students in this course can view their own report similarity percentage in this assignment.

3. Enable student view detailed report

By enabling this option, students in this course can view their own detailed report in this assignment.

4. Minimum sentence length

Only sentence with length longer than minimum sentence length will be consider in similarity text processing, shorter sentences will be ignored.

5. Leniency

The leniency in this assignment.

6. Enable teacher email notification

By enabling this option, teachers created this assignment will receive a email notification after 7 days from the assignment deadline.

Chapter 2: View Originality Report

Originality Report

In Moodle, you will be able to view the originality report record for a particular assignment and the brief summary of each originality report record. If you want to view more details about the originality report, you can further login to VeriGuide with the link provided in the brief summary.

Originality Report Record

You should click on the “view/grade all submissions” to view the originality report record of a particular assignment.

Grading summary

Participants	1
Submitted	1
Needs grading	1
Due date	Friday, 26 April 2013, 11:10 AM
Time remaining	4 days 2 hours

[View/grade all submissions](#)

Submission status

Submission status	Nothing has been submitted for this assignment
Grading status	Not graded
Due date	Friday, 26 April 2013, 11:10 AM
Time remaining	4 days 2 hours

[Add submission](#)

You will be able to view the details of each student's files, i.e. the status, highest similarity (the similarity of a file or the highest similarity of a file in archive), link to the report and some friendly reminder.

The report is ready.

Select	User picture	First name / Surname	Status	Grade	Edit	Last modified (submission)	File submissions	Last modified (grade)	Final grade
<input type="checkbox"/>		Tai Man Chan	Submitted for grading			Friday, 19 April 2013, 11:24 AM	Assignment_2.doc Plagiarism Detection Report Status: READY Similarity: 61.62% Report: View	-	-

The submission is currently processing in VeriGuide.

Select	User picture	First name / Surname	Status	Grade	Edit	Last modified (submission)	File submissions	Last modified (grade)	Final grade
<input type="checkbox"/>		Tai Man Chan	Submitted for grading			Friday, 19 April 2013, 11:24 AM	Assignment_2.doc Plagiarism Detection Report Status: PROCESSING	-	-

The submission contains error (e.g. file type not supported, an archive cannot be unzipped, a empty file etc.).

Select	User picture	First name / Surname	Status	Grade	Edit	Last modified (submission)	File submissions	Last modified (grade)	Final grade
<input type="checkbox"/>		Tai Man Chan	Submitted for grading			Friday, 19 April 2013, 11:24 AM	Assignment_2.doc Plagiarism Detection Report Status: ERROR_X Similarity: % Report: View Remarks: Some remarks	-	-

You may refer to the following table for the descriptions of each column in this section:

Column	Description
File	File name
Status	Current status of report generation on the document
Highest Similarity	The similarity percentage of a file detected by VeriGuide or the highest similarity percentage of a file in archive detected by VeriGuide
Reminder	Some useful tips about the file or status or similarity percentage

Reminder

You may refer to the following table for the description of the reminder:

Reminder	Description
Error in all files	There are errors in processing all files within this submission file
Error in file(s)	One or some files causes error in processing

Status

You may refer to the following table for the description of the report status:

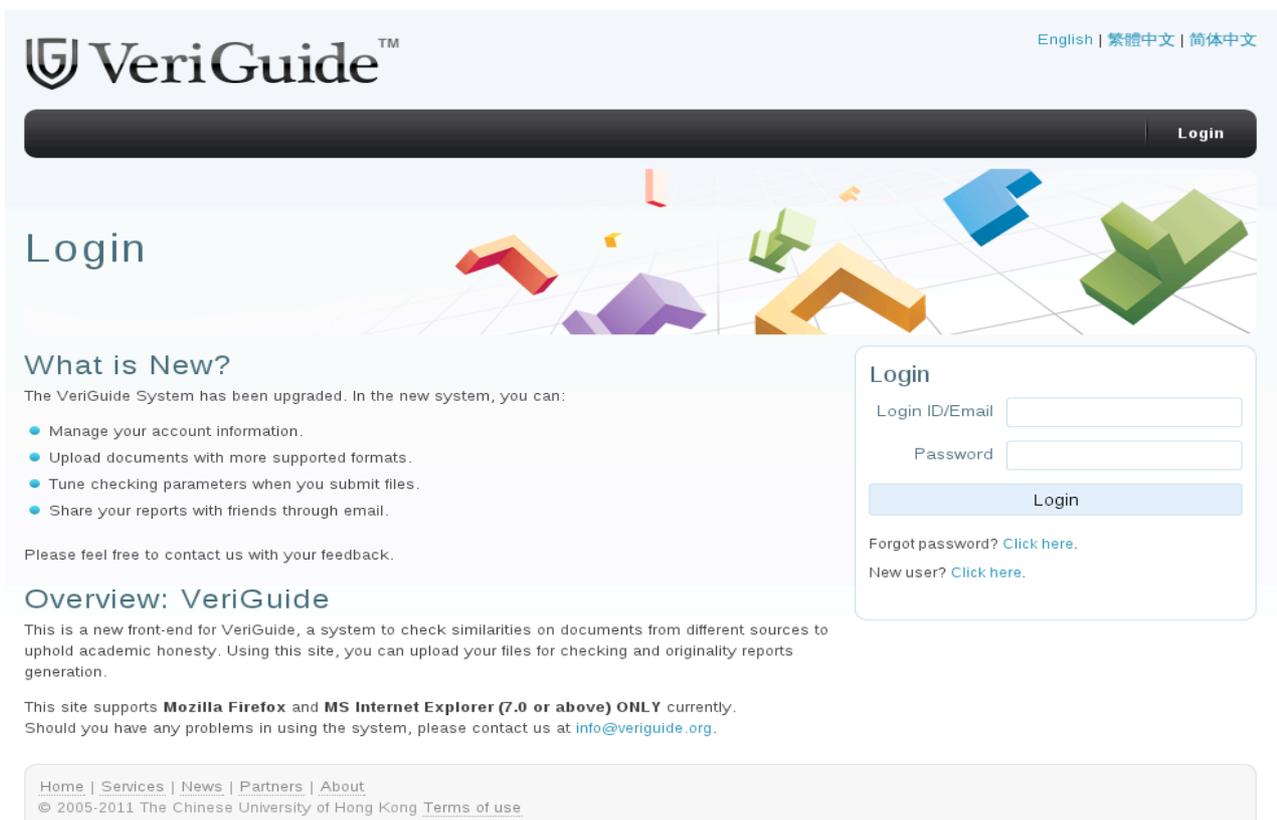
Status	Description
READY	The report is ready to view
PROCESSING	The report is currently processing
PENDING	The report is pending to submit to VeriGuide
ERROR_X	The submission file contains error and cannot be processed

Originality Report at VeriGuide

You can further find out more details and use VeriGuide tools by login to VeriGuide using the link provided. You can click on the “View” at the page of Originality Report Record for Individual Students.

Select	User picture	First name / Surname	Status	Grade	Edit	Last modified (submission)	File submissions	Last modified (grade)	Final grade
<input type="checkbox"/>		Tai Man Chan	Submitted for grading			Friday, 19 April 2013, 11:24 AM	Assignment_2.doc Plagiarism Detection Report Status: READY Similarity: 61.62% Report: View		

Please login with your VeriGuide account (some of you maybe use the same login information used in Moodle, contact your Moodle administrator for details).



The image shows the VeriGuide website interface. At the top, there is a navigation bar with the VeriGuide logo and a 'Login' button. Below the navigation bar, there is a large graphic with colorful 3D blocks. The main content area is divided into several sections: 'Login' with a form for Login ID/Email and Password; 'What is New?' with a list of updates; 'Overview: VeriGuide' with a brief description of the system; and a footer with links to Home, Services, News, Partners, and About, along with copyright information for 2005-2011.

Submission Overview

After login, the submission information will be displayed.

Submission Overview

Submission Information

Submission Reference ID	[Redacted]	?
School / Institution	The Chinese University of Hong Kong	
Year	2011	
Term	1	
Course	TEST-1001--L01	
Title	VERIGUIDE TESTING I	
Assignment Number	2	
Assignment Marker	[Redacted]	?
Student	[Redacted]	?
Student's School ID	[Redacted]	?
Submission File	file04.zip	?
Submitted on	2011-10-14 11:44:07+0800	

A list of files contained in the submission is also displayed.

This submission contains the following files:

Show entries Search:

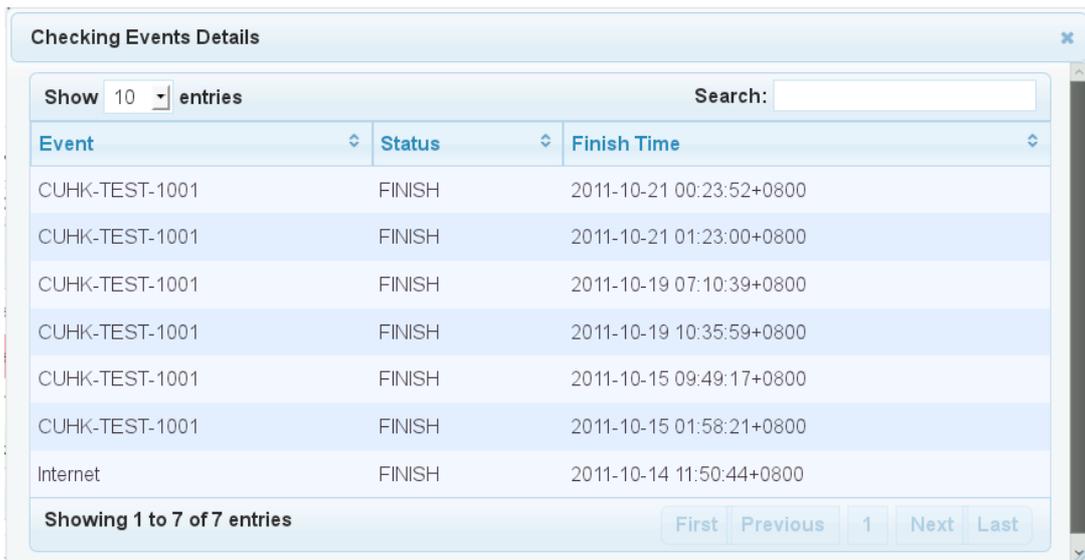
File ID	File	Status	Checking Events	Is Archive?	Inside Archive	Similarity	Action
857883	file04.zip	Decompressed	-	Yes	-	-	-
857885	file03.pdf	Error in processing	-	No	857883	-	-
857887	财务业绩的新闻句子情感分析 template.doc	Checked	7 [details]	No	857883	100.00%	View Details
857888	長者2元乘車 學者：低估補貼.txt	Checked	7 [details]	No	857883	100.00%	View Details

Showing 1 to 4 of 4 entries
[First](#) [Previous](#) [1](#) [Next](#) [Last](#)

You may refer to the following table for the descriptions of each column in this section:

Column	Description
File ID	A system generated unique ID for the document
File	File name
Status	Current status of report generation on the document
Checking Event	Current status of each checking event about the document
Is Archive?	Is the document a compressed file (e.g. .ZIP, .RAR)?
Inside Archive	The document is compressed inside a file (file ID)
Similarity	Similarity percentage of the document detected by VeriGuide
Action	URL to view the individual document report

After clicking “[details]” in “Checking Event” column, a list of checking event details is shown.



Checking Events Details

Show 10 entries Search:

Event	Status	Finish Time
CUHK-TEST-1001	FINISH	2011-10-21 00:23:52+0800
CUHK-TEST-1001	FINISH	2011-10-21 01:23:00+0800
CUHK-TEST-1001	FINISH	2011-10-19 07:10:39+0800
CUHK-TEST-1001	FINISH	2011-10-19 10:35:59+0800
CUHK-TEST-1001	FINISH	2011-10-15 09:49:17+0800
CUHK-TEST-1001	FINISH	2011-10-15 01:58:21+0800
Internet	FINISH	2011-10-14 11:50:44+0800

Showing 1 to 7 of 7 entries

First Previous 1 Next Last

Document Details

After clicking “View Details” of the individual file, document details is shown.

Document Details - 長者2元乘車 學者：低估補貼.txt

Submission Information

Submission Reference ID	██████████	?
School / Institution	The Chinese University of Hong Kong	
Year	2011	
Term	1	
Course	TEST-1001--L01	
Title	VERIGUIDE TESTING I	
Assignment Number	2	
Assignment Marker	██████████	?
Student	██████████	?
Student's School ID	██████████	?
Submission File	file04.zip	?
Submitted on	2011-10-14 11:44:07+0800	

Readability

You will find a Readability section just below the Document Details section. In this section, you will find the overall readability score that was generated by VeriGuide for an individual document about the level of writing.

For example, a value of 8 here means the document is suitable for people with academic grade level 8. Please note that this value is for reference only, and it should not be used solely to assess the writing quality of the passage. Generally, you may be interested in the parts with abnormal grades, e.g. a university level document written by a primary student. For more details about Readability definition, please visit Wikipedia (<http://en.wikipedia.org/wiki/Readability>).

Readability

Overall readability: 8.07

List of Sources

Besides, you can view the list of sources in this section. The similarity shows how much content in this submission is found to be similar to the source. You may click “(details...)” to view the information of the source, or you can compare the submission to the sources side-by-side by clicking “Side by side”.

Entry	Source	From	Similarity	Action
1	長者2元...0272;補貼.txt (details...)	CUHK-TEST-1001	100.00%	Side by side
2	Document (ID:1319017758545968371)	CUHK-TEST-1001	100.00%	Side by side
3	長者2元...0272;補貼.txt (details...)	CUHK-TEST-1001	100.00%	Side by side
4	http://hk.news.yahoo.com/...C%E8%B2%BC-224453306.html	Internet	100.00%	Side by side
5	http://www.hket.com/eti/a...-88f0-a564ad769485-594994	Internet	100.00%	Side by side
6	長者2元...0272;補貼.txt (details...)	CUHK-TEST-1001	100.00%	Side by side
7	長者2元...0272;補貼.txt (details...)	CUHK-TEST-1001	100.00%	Side by side
8	長者2元...0272;補貼.txt (details...)	CUHK-TEST-1001	100.00%	Side by side

Showing 1 to 8 of 8 entries

First Previous 1 Next Last

You will find the information of the source, if you click “(details...)” next to each source entry.

Source Document - Submission Information	
Submission Reference ID:	██████████
School / Institution:	The Chinese University of Hong Kong
Year:	2011
Term:	1
Course:	TEST-1001--L01
Title:	VERIGUIDE TESTING I
Assignment Number:	5
Assignment Marker:	██████████
Student:	██████████
Student's School ID:	██████████
Submission File:	file02.zip
Submitted on:	2011-10-18 18:17:03+0800

Side-by-Side Comparison

After clicking “Side by side”, you can compare the submission to the selected source side-by-side. The submitted document is shown in left-hand-side, while the selected source document is displayed in right-hand-side.

You can click on any sentences with detected similar source sentence(s). The system will, then, show you the detected sentences in the other side. The both sentences are underlined.

Side by side
Marked problematic pairs / Export to PDF (0)

Submitted Document

File name: 長者2元乘車 學者：低估補貼.txt

Overall similarity: **10 / 10 = 100.00%**
Corresponding proportion: **10 / 10 = 100.00%**

Selected: 政府計劃明年下半年為98萬長者...，向營辦商發還少收車資的差額。
[Show other sources for this selected sentence](#)
[Mark the selected sentence pair as problematic](#)

無減。政府計劃明年下半年為98萬長者及13萬合資格殘疾人士提供票價優惠，除了跨境綫、迪士尼綫、東鐵頭等車廂及馬場站等外，一律可以每程2元乘搭港鐵、巴士及渡輪，政府再根據合資格人士的八達通紀錄，以實報實銷方式，向營辦商發還少收車資的差額。特首稱年開支約涉2億 曾蔭權昨晨出席電台烽煙節目回應市民提問，雖然不少市民均歡迎政府推出惠及長者的措施，但市民質疑，為何不由營辦商提供優惠，要以公帑找數。亦有市民擔心，日後長者享有乘車優惠，其親友可能要求他們代辦事務，或出現濫用情況。民建聯譚耀宗亦質疑，政府需就長者兩元乘車計劃，向公共交通機構補貼，並有機會刺激更多長者乘搭，令機構增加收益。曾蔭權回應表示，運輸及房屋局局長鄭汝樺已每天促營辦商提供優惠，但由於營辦商是上市公司，不能迫他們蝕本，但認為企業要有社會責任，若措施令公共交通機構帶來多些生意，希望將賺到的錢反映在減票價上；他強調新措施政府負擔得起，估計約1至2億，相信每程2元是好安排，可避免濫用。然而，浸會大學財務及決策學系副教授麥萃才認為，政府低估涉及及公帑開支，相信每年涉款至少數億元，隨着本港人口老化及車資上調，有關支出會以倍數增加，政府財政未必能承擔，最終可能要削減、甚至撤銷有關優惠。「雖然港鐵及巴士公司每周都有1、2日向長者提供每程2元乘車優惠，長者亦未必每天會外出，但即使他們每星期外出4、5天，政府需平均補貼他們每程車資差額2、3元，來回即4至6元，每年涉款至少達

Source Document

File name: 長&am...amp;#36028;.txt (details...)
From: CUHK-TEST-1001

Corresponding proportion: **10 / 10 = 100.00%**

Selected: 政府計劃明年下半年為98萬長者...，向營辦商發還少收車資的差額。

無減。政府計劃明年下半年為98萬長者及13萬合資格殘疾人士提供票價優惠，除了跨境綫、迪士尼綫、東鐵頭等車廂及馬場站等外，一律可以每程2元乘搭港鐵、巴士及渡輪，政府再根據合資格人士的八達通紀錄，以實報實銷方式，向營辦商發還少收車資的差額。特首稱年開支約涉2億 曾蔭權昨晨出席電台烽煙節目回應市民提問，雖然不少市民均歡迎政府推出惠及長者的措施，但市民質疑，為何不由營辦商提供優惠，要以公帑找數。亦有市民擔心，日後長者享有乘車優惠，其親友可能要求他們代辦事務，或出現濫用情況。民建聯譚耀宗亦質疑，政府需就長者兩元乘車計劃，向公共交通機構補貼，並有機會刺激更多長者乘搭，令機構增加收益。曾蔭權回應表示，運輸及房屋局局長鄭汝樺已每天促營辦商提供優惠，但由於營辦商是上市公司，不能迫他們蝕本，但認為企業要有社會責任，若措施令公共交通機構帶來多些生意，希望將賺到的錢反映在減票價上；他強調新措施政府負擔得起，估計約1至2億，相信每程2元是好安排，可避免濫用。然而，浸會大學財務及決策學系副教授麥萃才認為，政府低估涉及及公帑開支，相信每年涉款至少數億元，隨着本港人口老化及車資上調，有關支出會以倍數增加，政府財政未必能承擔，最終可能要削減、甚至撤銷有關優惠。「雖然港鐵及巴士公司每周都有1、2日向長者提供每程2元乘車優惠，長者亦未必每天會外出，但即使他們每星期外出4、5天，政府需平均補貼他們每程車資差額2、3元，來回即4至6元，每年涉款至少達

In side-by-side comparison section, some sentences are highlighted by different colors. You may refer to the following table for the meanings of different colors.

Sample	Meaning
Sample Text	No source is detected to be similar to this sentence.
Sample Text	Similar source is detected, but the source sentence is NOT contained in the source document displayed currently in right-hand-side. When click on it, the source containing the sentence will be switched
Sample Text	Similar sentence is detected, and the source sentence is contained in the source document displayed in right-hand-side.
Sample Text	This sentence is marked as problematic, but the source document is NOT the one being displayed in right-hand-side.
Sample Text	This sentence is marked as problematic, and the source document is the one being displayed in right-hand-side.

Marked Problematic Pairs / Export to PDF

For your convenience, you can mark any sentences with detected sentence pairs to be problematic. You can choose a sentence pair. Please make sure the correct source of sentence is shown in the right-hand-side. Click “Mark the selected sentence pair as problematic”. Then, this sentence pair will be highlighted in orange, according to the above table. Or, you can click “Clear the problematic mark for the selected sentence pair” to remove this highlight.

Side by side
Marked problematic pairs / Export to PDF (5)

Submitted Document

File name: 長者2元乘車 學者：低估補貼.txt

Overall similarity: **10 / 10 = 100.00%**
Corresponding proportion: **10 / 10 = 100.00%**

Selected: 曾蔭權回應表示，運輸及房屋局局...每程2元是好安排，可避免濫用。

[Show other sources for this selected sentence](#)

[Clear the problematic mark for the selected sentence pair](#)

Source Document

File name: 長&am...amp;#36028;.txt (details...)
From: CUHK-TEST-1001

Corresponding proportion: **10 / 10 = 100.00%**

Selected: 曾蔭權回應表示，運輸及房屋局局...每程2元是好安排，可避免濫用。

無減。政府計劃明年下半年為98萬長者及13萬合資格殘疾人士提供票價優惠，除了跨境線、迪士尼線、東鐵頭等車廂及馬場站等外，一律可以每程2元乘搭港鐵、巴士及渡輪，政府再根據合資格人士的八達通紀錄，以實報實銷方式，向營辦商發還少收車資的差額。特首稱年開支約涉2億。曾蔭權昨晨出席電台樓下節目回應市民提問，雖然不少市民均歡迎政府推出惠及長者的措施，但市民質疑，為何不由營辦商提供優惠，要以公帑找數。亦有市民擔心，日後長者享有乘車優惠，其親友可能要求他們代辦事務，或出現濫用情況。民建聯譚耀宗亦質疑，政府需就長者兩元乘車計劃，向公共交通機構補貼，並有機會刺激更多長者乘搭，令機構增加收益。曾蔭權回應表示，運輸及房屋局局長鄭汝樺已每天促營辦商提供優惠，但由於營辦商是上市公司，不能迫他們蝕本，但認為企業要有社會責任，若措施令公共交通機構帶來多些生意，希望將賺到的錢反映在減票價上；他強調新措施政府負擔得起，估計約1至2億，相信每程2元是好安排，可避免濫用。然而，浸會大學財務及決策學系副教授麥萃才認為，政府低估涉及公帑開支，相信每年涉款至少數億元，隨着本港人口老化及車資上調，有關支出會以倍數增加，政府財政未必能承擔，最終可能要削減，甚至撤銷有關優惠。「雖然港鐵及巴士公司每周都有1、2日向長者提供每程2元乘車優惠，長者亦未必每天會外出，但即使他們每星期外出4、5天，政府需平均補貼他們每程車資差額2、3元，來回即4至6元，每年涉款至少達

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14

After marking all the problematic sentence pairs, you can find a summary of your selected problematic sentence pairs in the section “Marked problematic pairs / Export to PDF”. You can export the marked problematic sentence pairs to PDF by clicking “Export to PDF”.



Side by side **Marked problematic pairs / Export to PDF (5)**

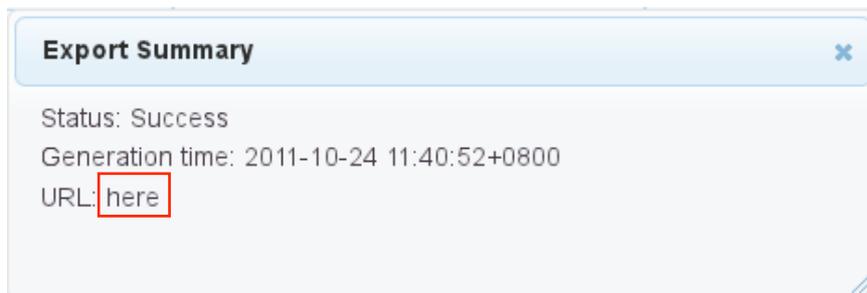
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Show entries Search:

Entry	Submitted Content	Source Content	Source	From
1	政府計劃明年下半年為98萬長者及13萬合資格殘疾人...紀錄，以實報實銷方式，向營辦商發還少收車資的差額。	政府計劃明年下半年為98萬長者及13萬合資格殘疾人...紀錄，以實報實銷方式，向營辦商發還少收車資的差額。	長&am...amp;#36028;.bt	CUHK-TEST-1001
2	特首稱年開支 約涉2億 曾蔭權昨晨出席電台烽煙節目...但市民質疑，為何不由營辦商提供優惠，要以公帑找數。	特首稱年開支 約涉2億 曾蔭權昨晨出席電台烽煙節目...但市民質疑，為何不由營辦商提供優惠，要以公帑找數。	長&am...amp;#36028;.bt	CUHK-TEST-1001
3	亦有市民擔心，日後長者享有乘車優惠，其親友可能要求他們代辦事務，或出現濫用情況。	亦有市民擔心，日後長者享有乘車優惠，其親友可能要求他們代辦事務，或出現濫用情況。	長&am...amp;#36028;.bt	CUHK-TEST-1001
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Showing 1 to 5 of 5 entries First Previous 1 Next Last

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Chapter 3: Support Format

Moodle Assignment Type

For a standard Moodle, there is 1 type of assignment that a user can create for a course when choosing “Add an activity...”.

Assignment Type	Support
Assign	Y

Chapter 4: System Specification

Supported Moodle version	Moodle 2.3.x
Supported Language	English
Supported Web Browsers	Firefox 3.0+
	Google Chrome 3.0.195+
	Internet Explorer 7.0+
	Opera 9.5 +
	Safari 3 +
Supported File Formats	Adobe Acrobat PDF
	Microsoft Office
	OpenOffice
	Plain Text
	Web Pages HTML
	Zip archive
File Size Limit	20 MB (for VeriGuide)